

POSTLING PARISH COUNCIL

postlingpc@aol.co.uk | www.postlingpc.co.uk

To members of Postling Parish Council, the press and public,

The ANNUAL MEETING of Postling Parish Council will be held in Postling Village Hall on Tuesday 28 May 2024 at 6.30pm

Signed: Clare Hamilton, *Parish Clerk*, 21 May 2024

Agenda

1. Appointment of:
 - a. Chairman
 - b. Vice-Chairman
2. To record attendance and apologies for absence
3. To note Councillors' Acceptance of Office and Code of Conduct, and to receive any changes to Councillors' declarations of Disclosable Pecuniary Interests
4. **To consider** acceptance of the Minutes of the Annual Meeting of the Council held on 23 May 2023
5. To record Members' declarations of interest on Agenda items
6. **To consider** and confirm exemption from Limited Assurance Review
7. **To consider** the effectiveness of the system of Internal Control and to consider the Annual Governance Statement
 - a. To review the findings of the Internal Audit
 - b. To approve and sign the Annual Governance Statement for the year ended 31 March 2024
8. **To consider** the Accounting Statements for the year ended 31 March 2024
9. To note the Budget for financial year 2024/25 as agreed at November 2023 meeting
10. **To consider** the Banking Arrangements for the year and to record any changes
11. **To consider** any amendments to Financial Regulations
12. **To consider** review of Insurance provision and payment of renewal quotation
13. **To consider** any amendments to Policies and Procedures
14. **To consider** the appointment of two representatives of KALC Area Committee, and two representatives of the Village Hall Committee

This concludes Annual Meeting business

15. **To consider** acceptance of Minutes of meeting held on 26 March 2024
16. To record Members' declarations of interest on Agenda items
17. To adjourn for 15-minute Public Participation session, if required
(The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so)

Chairman Frank Hobbs

Parish Clerk/RFO Clare Hamilton | 14a Elmstead Place, Folkestone CT20 1QU | 01303 257321 / 07890 248601

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18. Matters arising from meeting on 26 March 2024 not included on agenda

19. Planning Applications received since last meeting, circulated to Councillors for comments, outcomes of those deliberations, and to consider any applications received since this agenda was published

a. **24/0493/FH 2 Church Villas, Pilgrims Way, Postling CT21 4EY**

Demolish and replace existing garage with an oak framed garage with log store.
Comments to FHDC by 28 May. PPC No Objection.

b. **24/0715/FH High Shaw, Farthing Common CT18 8DH**

Garage conversion including replacement pitched roof, together with solar panels to rear roof slope and new larger windows to front elevation.
Comments to FHDC by 6 June

20. Highways

- a. Canterbury Road, Etchinghill: Road closure 22 April for up to 5 days for drainage repairs at entrance to Etchinghill Golf Course with diversion via Sandling Road
- b. **To consider** parishioner letter requesting consideration of Highways matters relating to Sandling Road

21. Finance

- a. Balance of account at 28 May 2024
- b. Payments and Receipts since last meeting

Payments:

02.04.24	HSBC	bank charges	8.00
03.04.24	HugoFox	website hosting	11.99
22.04.24	Hopkins AED	defib service & parts	301.15
03.05.24	HugoFox	website hosting	11.99
03.05.24	HSBC	bank charges	8.00

Receipts:

FHDC	Precept 2024/25	£4,236.00
Badgers Bridge Infant electrodes for defib		£ 139.36

c. **To consider** Expenditure due before next meeting:

Zurich Municipal	Insurance premium 2024/25	£ 301.10	
HSBC	Account charges May & June	£ 16.00	
KALC	Annual subscription	£ 176.02	vat £29.34
PCC	Annual donation	£ 100.00	s.137
Age UK	Annual donation	£ 100.00	s.137
Air Ambulance	Annual donation	£ 200.00	s.137
PNVH	Hall hire 2023/24	£ 48.00	overdue
Hopkins	Defib Aftercare	£ 51.75	tbv (3 mths)
C Hamilton	Salary April & May	£ 395.89	
	Travel exp May meeting	£ 7.20	

22. Defibrillator

To note service and fitting of new battery, adult electrode pads, infant/child electrode pads.
To note Hopkins Annual Aftercare Service is now in place and Aftercare report received 20.05.24.

23. Otterpool Park Working Group

24. For Information

- Next Parish Council meeting: 30 July, 24 September, 26 November.

Chairman Frank Hobbs

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