

# POSTLING PARISH COUNCIL

clerk@postling-pc.gov.uk | www.postling-pc.gov.uk

To members of Postling Parish Council, the press and public,

**The ANNUAL MEETING of Postling Parish Council will be held in Postling Village Hall on Tuesday 27 May 2025 at 6.30pm**

Signed: Clare Hamilton, *Parish Clerk*, 20 May 2025

## Agenda

1. Appointment of:
    - a. Chairman
    - b. Vice-Chair
  2. To record attendance and apologies for absence
  3. To note Councillors' Acceptance of Office and Code of Conduct, and to receive any changes to Councillors' declarations of Disclosable Pecuniary Interests
  4. **To consider** acceptance of the Minutes of the Annual Meeting of the Council held on 28 May 2024
  5. To record Members' declarations of interest on Agenda items
  6. **Annual Governance Statement & Accountability Return 2024/25**
    - a. **To consider** the Annual Internal Audit Report
    - b. **To consider** and approve the Annual Governance Statement 2024/25
    - c. **To consider** and approve the Accounting Statements for the year ended 31 March 2025
    - d. **To consider** and approve exemption from Limited Assurance Review
    - e. **To confirm** the date for commencement of the Period for the Exercise of Public Rights
  7. To note the Budget for financial year 2025/26 as agreed at November 2024 meeting
  8. To review the Banking Arrangements for the year and to record any changes
  9. **To consider** any amendments to Financial Regulations
  10. **To consider** review of Insurance provision and payment of renewal quotation
  11. **To consider** any amendments to Policies and Procedures
  12. **To consider** the appointment of two representatives of KALC Area Committee, and two representatives of the Village Hall Committee
- This concludes Annual Meeting business***
13. **To consider** acceptance of Minutes of meeting held on 25 March 2025
  14. To record Members' declarations of interest on Agenda items
  15. To adjourn for 15-minute Public Participation session, if required  
*(The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so)*

*Chairman Frank Hobbs*

*Parish Clerk/RFO Clare Hamilton | 14a Elmstead Place, Folkestone CT20 1QU | 01303 257321 / 07890 248601*

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16. Matters arising from last meeting not included on agenda

17. Planning Applications received since last meeting, circulated to Councillors for comments, outcomes of those deliberations, and to consider any applications received since this agenda was published

a. **25/0424/FH Court Cottage, The Street, Postling CT21 4EX**

Rolling consent to undertake hedge trimming of overhanging foliage belonging to trees protected by the Tree Preservation Order No.13 of 2024 up to a maximum height of 3 meters, to be undertaken on an annual basis for a period of 10 years.

FHDC Approved

18. Highways

a. Highway Improvement Plan (HIP)

b. Roadworks

- Farthing Common: 12-16 May 2025, closed between the junctions of B2068 Stone Street and Brady Road

19. Finance

a. Balance of account at 27 May 2025

b. Payments and Receipts since last meeting

Payments:

HSBC	Bank charges	8.00
HugoFox	Website hosting	11.99
HSBC	Bank charges	8.00
HugoFox	Website hosting	11.99

Receipts:

FHDC	Precept 2025/26	£4,632.00
PNVH	Lease 2025/26	£ 50.00

c. **To consider** Expenditure due before next meeting:

Zurich Municipal	Insurance premium 2025/26	£ 288.56	
HSBC	Account charges May & June	£ 16.00	
KALC	Annual subscription	£ 190.85	£31.81 vat
PNVH	Hall hire 2025/26	£ 48.00	
PCC	Annual donation	£ 100.00	s.137
Age UK	Annual donation	£ 100.00	s.137
Air Ambulance	Annual donation	£ 200.00	s.137
C Hamilton	Salary April & May	£ 452.40	
	Travel exp May meeting	£ 7.20	

20. Website and email addresses

21. Devolution

22. Kent County Council Elections 2025

23. Otterpool Park Working Group

24. For Information

- Next Parish Council meetings: 29 July, 30 September, 25 November.

Chairman Frank Hobbs

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